



AUDITS

INFORMATION & SUPPORT

Nothing strikes more fear into the hearts of our clients than receiving an IRS notice!

While full blown IRS Audits are quite rare, they can still happen to anyone! Approximately 1% of all returns filed annually are selected for Audit. It can be extremely overwhelming to receive an unexpected IRS notice in the mail, but do not panic!

We can help you through the entire process, no matter what kind of Audit you have received!

To get started, please send us a **complete copy of the notice you received** so that we can help you through the process. The fastest response will come if you [EMAIL US](#) the notice.

Once we review your notice, we will be able to help guide you through the appropriate steps to resolve the issue. There are two main types of Audits that our clients regularly receive: State Level Audits, and Federal IRS Audits.

New York State “Mini” Audits:

Occasionally New York State will randomly select a taxpayer for a “mini-audit” where they ask to look at your receipts before they distribute your refund. This is basically a technique used by NYS to allow additional time to distribute refunds and/or obtain increased revenue. These Audits are performed entirely through mail-in-correspondence (*or now, through their [WEBPORTAL!](#)*). First, send us a **complete copy of the notice you received** so that we can advise further on how you can organize your documents prior to submitting them to the state for review. An organized, categorized workbook is the best way of submitting your documents and will more than likely get your Audit finalized much faster!

If there’s a possibility you have a [NYS Audit](#) notice you’re unaware of (i.e., you’re currently away) [CLICK HERE](#) to create an account with [NYS](#) and see if there are any pending notices.

For [NYS Audit](#) FAQ’s, [CLICK HERE](#)

Federal IRS Audits:

Receiving a full-blown Federal Audit notice can be intimidating. Should you be selected for one of these Audits, the first step in the process is to send us a ***complete copy of the notice you received***. You will then sit down for a meeting with Bob (virtually) where he can overview the entire process with you. Bob will explain what the IRS is looking for in your specific situation and provide next steps on how we can be of best service to you in your Audit process.

If there's a possibility you have an FED Audit notice you're unaware of (i.e., you're currently away) [CLICK HERE](#) to create an account with the IRS and see if there are any pending notices.

For FED Audit FAQ's, [CLICK HERE](#)



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